## ENGLISH VERB PHRASE STRUCTURES : ANALYSING ERRORS ON STUDENTS' BUSINESS ENGLISH LETTERS

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#### Abstrak

Paper ini menyajikan hasil analisis kesalahan (error analysis) terhadap frasa verba (verbal phrase) dalam korespondensi bisnis bahasa Inggris oleh mahasiswa Program Studi Sekretari di ASMI Santa Maria Yogyakarta. Penelitian dilakukan dengan memberikan tugas menyusun surat bisnis dalam bahasa Inggris kepada 25 mahasiswa semester 4. Dari analisis, ditemukan tiga kategori kesalahan (error) yaitu penghilangan (error of omission), penambahan (error of addition), dan pemilihan (error of selection/misformation), sedangkan kesalahan urutan (error of ordering) tidak ditemukan. Kesalahan-kesalahan tersebut terjadi sebagai akibat dari dua sumber yaitu pengaruh bahasa pertama (interlingual) dan kurangnya pemahaman/penguasaan terhadap tata bahasa dalam bahasa Inggris sebagai bahasa asing (intralingual).

Kata kunci: verb phrase, error analysis, error of omission, error of addition, error of selection/misformation, error of ordering

#### A. Introduction

Making errors is one of the most unavoidable things in language learning and acquisition. Errors made in the process of acquiring a foreign language is one of important aspects to consider since errors may indicate the development of foreign language learners. In the language acquisition study, term of error is commonly used as features of language learners which are different from native speaker of a language. Corder (1981) points out that foreign language learners are usually unaware of making errors, systematic deviation in language production, as a result of inadequate language competence and it cannot be self-corrected as the learner has not mastered the language rules.

The process by which these errors are encountered, computed and analyzed is called Errors Analysis. Richards (1985:96) has argued that Error Analysis includes the study and analysis of the errors made by the learners of a second or a foreign language.

This paper aims at analysing errors commited by forth semester students of ASMI Santa Maria in composing business English letters, focusing on finite verb phrase structures. The errors are classified into four categories of error, i.e., error of omission, error of addition, error of selection, and error of misordering.

## **B.** Literature review

There have been some scholars who had written topics related to error analysis as described below.

Dalal A. Al-Dubib (2013) wrote a thesis entitled: "Error Analysis of Subject-Verb Agreement in the Writing of EFL Saudi Female Students: A Corpus-Based Study" investigating the written English errors of level four students at the Languages and Translation College of Prince Noura University, Riyadh, Saudi Arabia.

Rahmawati, Risti Yani (2012) wrote a graduating paper "Error Analysis on The Use of Simple Present Tense in Paper Assignment of Writing Subject Made by The Fourth Semester Students of English Department at STAIN Salatiga in The Academic Year Of 2011/2012" finding out types, sources and causes of errors on tenses usage in translating Indonesian into English made by the 1st semester students of Tour and Travel department, academic year 2012/2013.

Ratnah (2013) **wrote** a paper of "Error Analysis on Tenses Usage Made by Indonesian Students" finding out types of error made by the students in tenses basing four types of error: error of omission, error of selection and error of addition. Muftah, Muneera & Shameem Rafik-Galea (2013) wrote a paper entitled "Error Analysis of Present Simple Tense in the Interlanguage of Adult Arab English Language Learners" analysing errors on present simple tense among adult Arab English language learners. It focuses on the error on 3 sg - s (the third person singular present tense agreement morpheme–s).

Anwar, Saipul (2014) wrote A Graduating Paper : "An Error Analysis on The Use of Simple Past Tense in Students' Narative Writing (A Case Study at First Grade Students of SMA Dua Mei Ciputat) studying the most frequent errors made by the first grade students of SMA Dua Mei Ciputat in writing narrative focused on simple past tense. The classification of errors in this study is divided into four categories; they are omission, addition, misformation, and misordering.

Different from the previous studies which focus on certain tenses, i.e., simple present and simple past, this study limits the scope on finite verb phrases in any tenses depending on the corpora founded.

## C. Theoretical Framework

# 1. Errors in foreign language acquisition

According to Crystal (1987: 368), the term foreign language is popularly used to refer to any language that is not a native language in a country. A foreign language (FL) is a non-native language taught in school that has no status as a routine medium of communication in acountry. On contrast, a second language (SL) is a non-native language that us widely used for purposes of communication, usually as a medium of education, government, or business. Trawinski (2005:87) states a foreign language is learnt in an artificial classroom environment, e.g. English learnt in Poland and a second language is learnt in its natural environment, e.g. English learnt in the UK.

Crystal (1987:372) defines an error as a language learner's systematic use of a linguistic item that does not conform to the rules of the target language. On the other hand, Jordan (2004: 204) errors were indications of learners' attempts to figure out an underlying rule-governed system. Trawinski (2005) points out that all language learners make errors. Children acquiring their first language (L1) make enormous number of errors; adults speaking their L1 also make an error, as do L2 learners. Corder (1978) distinguished between errors and mistakes: mistakes are slips of the tongue and not systematic, whereas errors are indications of an 'as yet non-nativelike', but nevertheless, systematic, rule-based grammar.

Most researcher, as cited, Trawinski (2005) make a distinction between a mistake and an error. A mistake is a random slip of the tongue, usually caused by fatigue, stress, hurry, etc. it signals only inappropriate performance and can be easily corrected by the learner. On the other hand, an error is a systematic deviation in language production. It signals inadequate language competence. Thus it cannot be self-corrected as the learner has not mastered the language rules.

## 2. Types of Error

There are different typologies of language errors. It is due to a different focus taken by the Error Analysis researchers (Trawinski: 2005). They distinguished error types according to their linguistic and non linguistic sources.

Surface strategy taxonomy is the most common one which classifies error according to the way surface structures are altered. Corder (1973) classifies errors into four categories: **Omission** - skipping an item that is required in a correct utterance; **Addition** - adding an item that must not appear in a correct utterance; **Misformation** - using the wrong form of a morpheme or structure; and **Misordering** - incorrect position of a morpheme in an utterance.

Gustilo and Mango (2012) classified errors as omission errors, addition errors, misformation errors, wrong order, spelling errors, system errors. This classification is similar to those found in Dulay, Burt, and Krashen (1982), who categorize errors into four types. They are *omission* (i.e., excluding a linguistic item that is obligatory in a grammatically correct utterance), *addition* (including a linguistic item that is not required in a grammatically accurate sentence), *misformation* (mixing up the use of linguistic items), and *misordering* (placing linguistic items in an inappropriate order). Sun (2010) examined other kinds of errors: misuse of words, grammatical errors, syntactic errors, and errors of discourse construction and content (Dalal, 2013)

Based on the source of errors, Richards (1973: 173) distinguishes two types of error: interlanguage and intralingual. Interlanguage errors are considered as the result of language transfer and caused by the interference of the learners' first language (mother tongue or native language). Interlingual errors may occur at different levels such as transfer of phonological, morphological, grammatical and lexica-semantic elements of the native language into the target language.

Intralingual and developmental errors, on the other hand, are those which reflect the learners' competence at a particular stage and illustrate some of the general characteristics of language acquisition. Intralingual errors occur as a result of learners' attempt to build up concepts and hypotheses about the target language from their limited experience with it.

Richard (1973: 174-178) states Intralingual errors reflect general characteristics of rules learning, such as *faulty generalization*, *incomplete application of rules*, and failure to to learn conditions under which rules apply. Development errors illustrate the learner attempting to build up hypothesis about the English language from his limited experience. Thus Richard proposes terms of *over-generalization* (the use of previously available strategies in new situations), *ignorance of rule restrictions* (the application of rules to contexts where they do not apply), *incomplete application of rules* (the application of a rule in a context of a sentence where it is not necessary), and *false concepts hypothesized* (faulty comprehension of distinctions in the target language).

## a. Functions of Errors

Language errors have three major functions in the process of language acquisition, i.e., informing about the level of language proficiency, providing information about the process of L2 acquisition, and functioning as tools with which the learner discovers rules of L2. The last function of error is of the utmost importance in language learning and acquisiton. When the learner makes hypotheses about second language rules, he/she has to test them before they become internalized. This process of hypotheses testing leads to the production of errors in language and the correction that allows the learner to memorize the appropriate rules of the language. Therefore, language errors are absolutely necessary for the process of rule formation within the language learner. The development of language system during the process of rules formation is called *interlanguage* (Larsen and Freeman as cited in Trawinski, 2005:53-54).

b. Error Analysis

Error analysis is the study of errors. It was developed when the Contrastive Analysis Hypothesis failed as it looked for the sources of language errors only in language differences, which, actually, appeared to be one of many potential reasons why learners make errors. Error Analysis did not try to predict, or prevent errors like Contrastive did, but it has role to collect, identify, describe, explain, and evaluate language errors (Ellis: 1994 as cited by Trawinski 2005). Error Analysis was criticised for 'the narrowness of perspective' which was cause by too much focus on language errors and too little interest in their role in Second Language Acquistion (SLA) as a whole. Error Analysis was replaced by Performance Analysis the purpse of which was to analyse language learners' performance globally. However, the role of Error Analysis should not undervalued as it identified a considerable number of error types and their sources, providing research material for further analysis in the field of psycholinguistics.

Error Analysis is important because of the comparison it made between the errors the L2 learner made in producing the target language, and the target language form itself. The main goal of error analysis is pedagogical: by **identifying**, **clas**- **sifying**, and **quantifying** errors, remedial work could be planned, based on the kind and frequency of the error. Error analysis is thus mainly a tool (Jordan, 2004:205).

## 3. English Verb phrase

The verb phrase and noun phrase are considered the most important phrasal categories for functional reasons. The verb phrase operates as the V(erb) element in a clause, ie as the most 'central' and indispensable part of the clause. Verb phrases can be composed of two kinds of element, auxiliaries and main verbs as seen in the following sentence.

Jack can play the trombone. Our team has been beaten. (Quirk, 1985:61)

The relations between auxiliaries and main verbs are more complex than can be explained by the simple header/nonheaded distinction.

## 4. Finite verb phrases and non finite verb phrases

The structure of finite verb phrase can be distinguished from nonfinite verb phrase as follows:

- a. Finite verb phrases can occur as the verb phrase of independent clauses
- b. Finite verb phrases have tense contrast, ie: the distinction between present and past tense

He is a journalist now.

He worked as a travelagent last summer.

c. There is a person concord and number concord between subject and the finite verb phrase in a clause.

I am here/She was here. Jim reads the newspapaer every morning We read the newspaper every morning

d. Finite verb phrases contain, as their first or only word, a finite verb form which may be either an operator, or a simple present or past form.

*Is* everything ready? – Everything *is* ready.

DO-support (DO/DOES/DID) is used in forming negative and interogrative constructions.

She calls him everyday – She does not call him everyday (-) – Does she call him every day? Someone called yesterday. – Someone did not call yesterday (-) – Did anyone call yesterday?

e. Finite verb phrases have mood, indicating the factual, nonfactual, or counterfactual status of the predication. INDICATIVE, IM-PERATIVE (command/directive speech), and SUBJUNCTIVE (wish/recommendation).

Please come here and attend to me. The Council requires that every member attend at least one meeting per year. Our decision is that the school

our aecision is that the school remain closed.

On the other hand, Nonfinite verb phrases are any phrase in which one the the verb forms is the first or only word and they do not normally occur as the verb phrase of an independent clause. Consider the following comparison:

Finite verb phrases	Nonfinite verb phrases
He smokes	To smoke like that must be dangerous
Mary <b>is having</b> a smoke	I regret having started to smoke
He must smoke 40 a day	The cigars <b>smoked</b> here tend to be
	expensive
You have been smoking all day	That was the last cigarette to have
	been smoked by me

## 5. Simple and complex verb phrases.

Quirk (1985: 151) points out that a finite verb phrase is simple

when it consists of only one word which may be present, past, imperative, or subjunctive. He works hard (present). He worked hard (past). Work hard! (Imperative) It is important that he work hard (subjunctive).

The VP is complex when it consists of two or more words, as in:

John has worked hard John should be working hard. Don't let's upset her. They may have been sold.

There are four basic types of construction in a complex VP:

Type A (MODAL) : a modal auxiliary + the base of a verb : eg: *must examine* Type B (PERFECTIVE) : a have auxiliary + the –ed participle of a verb: eg: *has examined* Type C (PROGRESSIVE): an BE auxiliary + the –ing participle of a verb: eg: *is examining* Type D (PASSIVE): auxiliary BE + + the –ed participle of a verb: eg: *is examined* 

The four basic constructions may also enter into combination with each other:

- AB may have examined
- AC may be examining
- AD may be examined
- BC has been examining
- BD has been examined
- CD is being examined
- ABC may have been examining

ABD	may have been examined
ACD	may be being examined
BCD	has been being examined
ABCD	may have been being
	examined

#### **D. Method of Study**

This paper focuses on analyzing errors of English finite verb phrases in business letters written by the students of the Secretary Study Program of ASMI Santa Maria Yogyakarta. The sample of this study is twenty five students of the fourth semester of ASMI Santa Maria Yogyakarta. To obtain the data, the students were given a test to write a Complaining Letter based on a certain situation. To help achieving the best results, they were allowed to use Indonesian-English Dictionary. Twenty five letters are thoroughly identified to find sentences containing grammatical errors of the finite verb phrase construction. The grammatical errors of the verb phrases are classified and analyzed into four error categories as proposed by Corder (1973): error of omission, error of addition, error of misformation/ selection, and error of misordering.

#### **E.** Findings and Discussion

As stated above, the materials to be analyzed are taken from students' writings of business letter, identification of sentences that are suspected of having erroneous verb phrases was carried out. The next step is to select and group sentences having similar content. The last is by analyzing the finite verb phrases using four categories of error as proposed by Corder, i.e., error of (O)mission, error of (A)ddition, error of (S)election (misinformation), and error of (M)isordering. From the data, there are some which contain multiple error, i.e., combination of four error types, such as Addition and Selection, Omission and Selection, Omission and Addition. The frequency of error found is 27 (Selection), 15 (Omission), 8 (Addition), and 0 (Misordering).

#### 1. Errors of Omission

A language learner is consider-ed making errors of omission when he/she omits or skips some required elements in an utterance.

#### a. Omission of Do auxiliary

The Auxiliary DO plays important roles in Present tense and Past tense. DO as operator occurs in the variant forms of *do*, *does*, and *did*. It realizes distinctions of number, person, and tense (Quirk, 1985;80). The presence of DO is obligatory in a negative and interrogative structures of present tense and past tense. Some students omit the operator DO in their negative sentences.

The following sentences show the omission errors due to the absence of DO auxiliary to express negation. It is necessary to note that most of the sentences contain multiple errors and the omission errors become the focus of the study.

#	Corpus	Erroneous form	Suggested form
1	5 of 20 units of IP phone that we order F <b>not match</b> (with) the sample that you <b>shown to</b> us	not match with	<b>DO</b> not match
2	From 20 units, 5 units F <b>not agree</b> <b>with</b> we order and <b>not agree with</b> sample that you <b>indication</b> before	F not agree with	<b>DO</b> not agree with
3	5 of 20 units of IP phone F not match with the sample as the good not match with our needs	F not match with	<b>DO</b> not match
4	the package F <b>not to fit</b> (with) the sample product that <b>you shown</b> before	F not (to) fit with	DOES not fit
5	5 of 20 units of IP phone F not agree(ment) with sample shown previous	F not agree(ment) with	<b>DO</b> not agree with

#	Corpus	Erroneous form	Suggested form
6	5 of 20 Units of IP phone F <b>not to fit</b> (in) sample that you ever <b>to point of</b> before	F not to fit (in);	<b>DO</b> not fit to
7	5 of 20 units of IP phone we ordered F <b>not match</b> the samples you showed before	F not match	<b>DO</b> not match

The omission of auxiliary DO in the above sentences is classified in interlanguage error and caused by interference of the learner's first language Indonesian due to the absence of DO - auxiliary in Indonesian but obligatoryly needed in English to express negation in both in present and past tense construction. It also reflects inability of the writers to distinguish the rule of Indonesian and English.

## b. Omision of modal auxiliary

The modal auxiliaries (*can*, *may*, *will*, *shall*, *could*, *might*, *would*, *should*, and *must*) are important in English due to their contribution of meanings in the area known as MODALITY (including such concepts as *volition*, *probability*, and *obligation*).

	F for modal auxiliary			
#	Corpus	<b>Erroneous form</b>	Sugegsted form	
8	We F also <b>be glad</b>	F be glad	would be glad	
9	We would be so great if you F	You F take	You <b>could</b> take	
	take your kind attention to this			
	matter.			

The presence of modal auxiliary (*would* and *could*) in the sentences is necessary to show the concept of volition/wish.

## c. Omission of BE

In English, BE contributes to aspect and voice. In the passive voice construction, the BE auxiliary normally appears before Verb-ed (participle). BE occurs in the variant forms of *be, is, am, are, was, were, being,* and *been*. The error omission of BE in passive voice can be found in *The* goods F urgently need. There are two errors in this sentence: the absence of ARE as the realization of BE and the omission of –ed participle (needed) for passive construtuction. This error can be classified into intra-lingual and be caused by incomplete application rule of the passive structure so that the writer fails to produce the correct form of sentence *The goods* are urgently needed.

	#	Corpus	Erroneous form	Suggested form
F	10	The goods F urgently	F urgently <b>need</b>	are urgently needed
		need		

#### *verb stem* for *BE+verb+ed+participle*

#### 2. Error of Addition

An error of addition accours when an unneccesary item is added in a correct utterance. It is the opposite of omission error. The first error is found in the verb phrase *are regret to make* where *BE* is not required in an active verb phrase *regret to make*. A similar problem occurs in the verb phrase *are order from* in which *BE* is not necessary in the active verb phrase *ordered from*. Another error addition error the presence of auxiliary HAVE + BEEN in *have been showed* to express the active-past construction of *showed*.

	Be + verb stem for verb+ed			
#	Corpus	<b>Erroneous form</b>	Suggested form	
11	The 20 units of IP phone we <b>are order</b> <b>from</b> you	Are order from	Order(ed)	

	Be+verb stem for verb stem			
#	Corpus	<b>Erroneous form</b>	Suggested form	
12	We are regret to make	are regret to make	regret to make	
	a complaint about			

	<i>Have to auxiliary</i> + <i>V</i> stem for <i>V</i> +ed			
#	Corpus	<b>Erroneous form</b>	Suggested form	
13	after we have to check	have to check up	Checked up	
	<b>up</b> the package			
14	On june 8 we <b>have to</b>	have to received	Have received	
	<b>received</b> our order			

	have+be+verb+ed for have+verb+ed			
#	Corpus	Erroneous form	Suggested form	
15	The samples you have	have <b>been</b> showed	Have showed	
	been showed us			

#### 3. Error of Misformation

Error of misformation or error of selection is where the wrong item has been chosen in place of the right one or using the wrong form of a morpheme or structure. From the data analyzed there appear many errors of misformation or errors of selection as can be in the following table.

	Verb stem for verb+ed				
#	Corpus	Erroneous form	Suggested form		
16	5 of 20 units of IP phone that we <b>order</b> from you not match the sample that you <b>showed</b> us	order	ordered		

	Verb+es for verv+ed		
#	Corpus	Erroneous form	Suggested form
17	Two weeks ago our	goes to	went to
	leader <b>goes to</b> Japan		

The wrong choice of verb form *order* instead of *ordered* is caused by the writer's failure to apply past tense marker (-ed) for the verb *order*. It also indicates error in tense sequence: both verb *order* and *show* must take past form, except the verb *match* that must be in present form. The sentence *Two weeks ago our leader* **goes** *to Japan* contains an error of selecting present tense form of *goes to* instead of its past form *went to*. In addition, the time adverbial *two weeks ago* should have actually revealed the form of the corresponding verb *went to*.

	Wrong choice of auxiliary BE				
#	Corpus	Erroneous form	Suggested form		
18	The 5 of 20 units of IP	Is not	are not		
	phone <b>is</b> not the same				
	with the sample				
19	The model <b>are</b>	are	is		
	different				
20	5 of 20 units of IP	is	are		
	phone <b>is</b> different				
21	Our manager <b>have</b>	have seen	has seen		
	seen the products				

22	The condition of the	is not match (with)	does not match (with)
	goods <b>is not match</b>		
	with the condition		
23	The goods is not	Is not match	Do not match
	match specification		

Sentences (18;19;20) contain errors of selecting verb BE forms and ignoring subject-verb agreement. The plural subject *The 5 of 20 IP phones* takes wrong form of Be (*is*) and on the other hand the singular subject *The model* takes wrong form of B (*are*). Sentence (21) *Our manager*  have seen the products is wrong since the auxiliary HAVE does not agree with the singular subject *Our manager*. The last two sentences (22; 23) also take wrong selection of auxiliary BE instead of auxiliary DO: is – does; is – do).

	Wrong verb after Modal auxiliary					
#	Corpus	Erroneous form	Suggested form			
24	We should be glad if we <b>can received</b> the IP phone with ini 7 days	can <b>received</b>	can <b>receive</b>			
25	We can sent that good back to you	can sent	can send			
26	We would be so great* if you take your kind attention to this matter.	would be so <b>great*</b>	would be so <b>grateful</b>			

	Wrong verb after Dummy auxiliary (have, BE)					
#	Corpus	Erroneous form	Suggested form			
27	We have give	have <b>give</b>	have <b>given</b>			
	quotation					
28	We have not choice	have not <b>choice</b>	have not choose			
29	We are interest* to	are <b>interest*</b> to	are <b>interested</b> in			
	your products					

English verb phrases consist of a main verb which either stands alone as the entire verb phrase, or is preceded by up to four verbs in an auxiliary function as in

The shipmay have been beingsunk.auxiliariesmain verb

The kind of auxiliary determines the form of main verb. In verb phrase, some auxiliaries, so-called modal auxiliaries, such as *may*, *will*, *can*, *might*, etc is followed by a main verb (verb stem). Errors of misformation of a main verb can be found in the verb phrases of *can received* and *can sent* which employ *verb-eds* rather than verb stems (*receive* and *send*).

From the data collected, similar errors can be found in verb phrases *have* give and *have not* choice where *have* as a dummy/substitute auxiliary must be followed by a verb+ed participle (*have* given and *have not choosen*). The verb phrase We would be so great\* is grammatically correct since the auxiliary would be is followed by an adjective which occurs in a predicative function, but the writer seems to semantically select the wrong word great rather than grateful.

Another error occurs in the selection of the verb *interest* instead of *interested* after BE in passive construction *We are interest to your products*. The English grammatical rule suggests that the verb followed BE must in in the form of verb+ed participle.

#### 4. Errors of Misordering

The error of ordering is where the elements presented are correct but wrongly sequenced in an utterance. So far, the data or such error was not found in students' writing.

## F. Conclusion and Recommendation

Having analyzed the English verb phrase structures from the corpuses, the conclusion can be drawn as follows. The errors made by the students in composing verb phrases include: 10 errors of omission, 15 errors of addition. 14 errors of misformation, and zero error of misordering. The types of omission errors cover omission of auxiliary DO, MODAL auxiliary, and auxiliary BE . The types of addition errors include addition of auxiliary BE + verbstem for verb+ed. Be+verb stem for verb stem, have to auxiliarv + V stem for *V*+*ed*, and *have*+*be*+*verb*+*ed* for have+verb+ed. The type of misformation errors cover Verb stem for *verb+ed. Verb+es* for *verv+ed.* wrong choice of auxiliary, Wrong verb after auxiliary have, Noun for adjective, Wrong choice of word, noun for verb stem, Stem+ing for stem, Stem for stem+ed participle.

Based on the finding of errors made by the students as foreign English learners, teaching of English writing activities should be focused on mastery of verb phrase structures to minimize errors of omission and addition. In addition, errors of misformation/selection can be reduced by emphasizing the teaching on word-formation.

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